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## Position: Senior SharePoint Administrator\_Arlington

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**Location/Department:** Arlington, VA / Technology Services Group®

**Statement of Work:** The candidate will serve as a Senior SharePoint Administrator and their primary responsibilities will include developing a SharePoint portal using Microsoft Office SharePoint Service (MOSS) and utilizing Microsoft Visual Studio .NET and VB.NET; developing custom VB.NET and ASP.NET applications and their support databases and tables using Microsoft Visual Studio .NET and SQL Server 2005. In addition, the candidate will be responsible for managing all aspects of SharePoint operations to include: application of services packs, system backups, management of groups and user accounts, auditing, management of SharePoint sites and site collections, management of search and indexing functions, system and user functional troubleshooting, requirements gathering, and migrating SharePoint 2007 to SharePoint 2010 platform.

### Experience Required:

- Detailed knowledge of ASP.NET, VB.NET,, JavaScript, HTML 4.0, XML, XSLT
- Detailed knowledge of MOSS 2007, (2010 a plus) workflow with SharePoint Designer/Visual Studio 2008
- Working knowledge of Windows 2003/2008 server, Active Directory, Exchange Server 2007 Management Console administration
- Working knowledge of SQL Server 2005 development, administration and maintenance
- Ability to deploy and administer MS Office SharePoint Server 2007
- Ability to deploy hotfixes, updates and service packs
- Ability to assess and optimize SharePoint performance
- Ability to deploy and configure SharePoint sites including: creating and managing web applications and site collections, and enabling user access.
- Ability to deploy and administer workflows.
- Excellent verbal communications skills and customer service experience.
- Excellent troubleshooting skills with examples of going the extra mile to resolve customer issues

### Experience Preferred:

- Perform SharePoint Admin duties, prior experience with SharePoint 2010 a plus
- SQL Server 2005
- Visual Studio .NET, VB.NET; and ASP.NET
- Excellent troubleshooting skills

**Education Qualifications:** This position requires a Bachelors degree, preferably in Computer Science or Engineering, with 5 years of relevant work experience or equivalent relevant work experience.

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*Individuals who qualify for and are selected for this position, and do not currently live in the area, must be willing to pay their own expenses to relocate.*

## Working at TAG

Since 1984, Technology Advancement Group, Inc. has been an innovator in driving the IT industry to develop new products and is a leader in advanced hardware solutions for the rugged tactical IT arena. Our objective is to achieve the highest possible levels of service, delivery, and customer satisfaction consistent with our clients' requirements. As a privately held company and not a subsidiary or division of any other organization, TAG is able to proactively meet our clients' needs while simultaneously building our employees' careers.

### Culture

Our positions offer a unique opportunity to join a growing, dynamic company that is partnering with government to help ensure national security. We encourage innovation, creative thinking, and team player attitude. Come work in a professional environment that promotes corporate and personal growth yet fosters balance. Through your skills, creativity, and commitment to excellence, you can contribute to our country's national defense and have a great time doing it!

### Benefits

- Competitive pay
- Group health and dental coverage with prescription drug benefit
- Employee life and Accidental Death & Dismemberment (AD&D) coverage
- Annual vacation
- Sick leave
- Paid holidays
- 401(k) savings plan
- Direct deposit
- Credit union membership

TAG maintains a strong commitment to safety and requires that all new employees pass a drug test upon employment. Random drug screens may be a condition of continued employment.

### Equal Opportunity Employer

TAG is an equal opportunity employer and, as such, affirms in policy and practice to recruit, hire, train, and promote in all job classifications without regard to race, color, religion, sex, age national origin, citizenship status, marital status, sexual orientation, or gender identity. Furthermore, TAG will not discriminate against persons who are veterans of the Vietnam era. Similarly, considering the need for reasonable accommodation to their limitation, TAG will not discriminate against persons because of their handicap, including disabled veterans. EOE M/F/D/V

